

A Village Board Work Session Meeting was held on Monday, November 18, 2024 at 7:00 P.M. at Village Hall, 9 Fairlawn Drive, Washingtonville, New York.

PRESENT:

Mayor Thomas DeVinko, Deputy Mayor Donna Jacaruso, Trustee Susan Walski, Trustee Vernon Coleman and Trustee Steve Presser.

ALSO PRESENT:

Village Clerk Christine Shenkman, Village Treasurer Leslie Tillotson, Village Police Chief Brian Zaccaro and H2O Operations Project Manager Justin Fairbrother.

PLEDGE OF ALLEGIANCE TO THE FLAG:

Mayor Thomas DeVinko led the Pledge of Allegiance to the Flag.

FINANCIAL UPDATE – REPORT FROM VILLAGE FINANCIAL ADVISOR NOAH NADELSON:

VILLAGE OF WASHINGTONVILLE

Deficit Financing Summary

November 18, 2024

Prepared By:



Financing History/Timeline

- Deficit Financing was approved by the State for an amount not to exceed \$4.5 million and a term not to exceed 10 years
- An RFP was sent out looking for a lender to partner with the Village for the duration of the financing
 - Bonds vs Bond Anticipation Notes (BANs)
 - Audited financial statements must be up to date prior to the issuance of Bonds
 - Deficit must also be certified by the Office of the State Comptroller
- Roosevelt & Cross was selected as the lender
- BANs were issued on October 5, 2023, in the amount of \$4.4 million for one year, maturing on October 4, 2024 at an interest rate of 7%

Financing History/Timeline

- Interest payment was included in the 2024-25 budget and made on October 4, 2024
- Deficit Financing was extended by the State until June 30, 2025 to allow time to complete audited financial statements through February 28, 2024
- BANs renewed on October 2, 2024 in the amount of \$2.6 million maturing on June 26, 2025 at an interest rate of 6%
- Required principal payment will be made on June 25, 2025 prior to the issuance of the Bonds
- Estimated amount of the Bonds will be \$2.34 million with a final maturity of June 15, 2033.



GOING FORWARD

- It is the intent of the Village to convert the BANs to Bonds in June of 2025
- Bonds will be issued for a term of 8 years
- The efficacy of a rating will be explored. Moody's withdrew the rating of the Village in August, 2020 due to a lack of audited financial statements
- NYS will provide oversight for as long as the Bonds are outstanding
 - Village will submit quarterly budget to actual reports
 - The Annual Budget will require NYS approval
 - Future borrowings for capital projects will require NYS approval



DEBT SERVICE AND PROJECTION

Fiscal Year Ending	Estimated Principal Due	Estimated Interest Rates	Estimated Interest Due	Estimated Interest Due	Estimated Total Interest	Estimated Total Debt Service
2024-25	\$ 0	7.00%	\$	\$ 308,292.89	\$ 308,292.89	\$ 308,292.89
2025-26	260,000	6.00%	114,272.67		114,272.67	374,272.67
2026-27	185,000	5.50%	128,700.00	59,262.50	187,962.50	372,962.50
2027-28	260,000	5.50%	59,262.50	52,112.50	111,375.00	371,375.00
2028-29	275,000	5.50%	52,112.50	44,550.00	96,662.50	371,662.50
2029-30	290,000	5.50%	44,550.00	36,575.00	81,125.00	371,125.00
2030-31	305,000	5.50%	36,575.00	28,187.50	64,762.50	369,762.50
2031-32	325,000	5.50%	28,187.50	19,250.00	47,437.50	372,437.50
2032-33	340,000	5.50%	19,250.00	9,900.00	29,150.00	369,150.00
2033-34	360,000	5.50%	9,900.00	0.00	9,900.00	369,900.00
Total	\$ 2,600,000		\$ 492,810.12	\$ 558,131.39	\$ 1,050,941.56	\$ 1,650,941.56

1st BANs-\$4,400,000-dated 10/5/23 - interest only due 10/5/24
2nd BANs -\$2,600,000 dated 10/2/24 maturing 6/26/25
Bonds - \$2,340,000 dated 6/25/25 with annual principal and semiannual interest. Final maturity of 6/15/33
Interest represents net interest due (gross interest less premium received)



FINANCIAL UPDATE – REPORT FROM VILLAGE TREASURER LESLIE TILLOTSON:



Village of Washingtonville

Fiscal year 2024-2025 highlights



General Fund-Revenues

Account	Adopted Budget	Actual through 10/31/2023	Variance	% of Actual over Budget
Property Taxes	\$4,692,956	\$4,479,836	\$213,120	96%
Sales Tax	\$1,160,000	\$887,317	\$272,683	77%
Fines & Forfeitures	\$90,000	\$51,751 (thru Sept)	\$38,249	58%
Franchise Fees	\$121,000	\$106,857	\$14,143	89%
WCSD-SRO	\$268,876	\$146,199 (thru Sept)	\$122,677	55%
Building Dept	\$75,000	\$47,225	\$27,775	63%



Fiscal Year Highlights

- The Village received the final audit of the fiscal year end 2/28/2022. As of 2/28/2022 the total accumulated deficit across all funds was (\$1,529,219).
- The external auditors are currently working on the fiscal year end 2/28/2023. The projected accumulated deficit across all funds as of 2/28/2023 is (\$1,439,396).
- The external consultant will start to work on the 2/28/2024 fiscal year within the next few weeks.
- The NYS Annual Fiscal reports (AFR) has been submitted and filed through 2/28/2023.



General Fund-Expenditures

Expenditure Function	Adopted Budget	Actual through 10/31/2024	Variance	% of Actual over Budget
General Support	\$941,098	\$595,522	\$345,576	64%
Public Safety	\$2,471,038	\$1,588,649	\$882,389	65%
Transportation	\$995,975	\$592,673	\$403,302	60%
Culture & Recreation	\$70,900	\$69,629	\$1,271	99%
Home & Community	\$34,500	\$19,074	\$15,426	56%
Employee Benefits	\$1,846,565	\$1,099,188	\$747,377	60%



Fiscal year end 2025/2026

- The Mayor and Treasurer have started the budget process for next fiscal year and have met and continue to meet with department heads to go over their budget projections for the upcoming budget year.

VILLAGE BOARD WORK SESSION

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NOVEMBER 18, 2024

PUBLIC COMMENT – AGENDA ITEMS:

Paul Lang of 10 Patriot Lane questioned "when will the Water – Sewer presentation be done"?

The Treasurer stated, "I can do another presentation at the next meeting or the following one".

Vinent Lang of 9 Plymouth Rock Court asked "does the Public Safety numbers in the Village Budget encompass the Village Police Department Contract figures once it is settled?"

Treasurer Tillotson responded "that number is not included in the Budget."

Michael Graziano of 3 Lark Street indicated "the Village will receive reimbursement funds from the County of Orange for unpaid property taxes."

The Treasurer stated "that is correct."

PUBLIC COMMENT – AGENDA ITEMS - (CONTINUED):

Sean Hagerty 24 Belvoir Dr stated, "There is an old outlet at the Village Pickel Ball court sticking out. Is this live, and why would it be left like that?"

Mayor DeVinko stated, "It is not live and was utilized for power from the old score board. We will have it removed, and an emergency light needs to be put in place to light the American Flag."

Sean Hegarty questioned "what happened with the roofing project at the Wastewater Treatment Plant that the price has doubled"?

Deputy Mayor Jacaruso explained "once the roof was striped issues were found."

Mark from Precision Roofing Company indicated "I have been with this company for twenty-five (25) years and continued to explain his findings, suggestions, recommendations, warranty and the specifics of what Precision's Bid includes for the Sewer roof."

Mayor DeVinko stated "this topic will be tabled until further discussion takes place with Village Engineer James Farr".

An audience member asked, "what is the difference in cost, and why utilize a company that is not local"?

Mayor DeVinko replied "\$5,000 is the difference. ABC Company is from North Bergen, New Jersey and were recommended by the Village Engineer as they would use block versus wood. ABC Roofing proposal included the block, and Precision proposal is wood framing around the top."

Mayor DeVinko explained "the Village Board reviews the contract contents and passes it to the Village Attorney and Village Engineer. Prices are compared and references are checked. The Village previously solicited Bids two (2) times and no response was received."

Vincent Lang questioned "what Village employee title is referred to in the settlement agreement?", and the Village Attorney replied "the Resolution has all the verbage it needs."

Resident Vinny Lang stated, "it sounds like it's the Building Inspector and the Village is paying out money to a Village employee. My question to you is the Village Building Inspector still considered a Village employee whether under suspension or not?"

Village Attorney Christopher Pavlacka responded "I advise the Village Board not to respond."

An audience member asked "is the Village still selling water while restrictions are in place", and Mayor DeVinko stated, "a Resolution regarding voluntary water restrictions will be passed tonight until further notice."

Paul Lang questioned "how many Badger meters has the Village purchased?", and Trustee Walski indicated "seventy-three (73) have been purchased and fifty-two (52) have been installed to date."

Paul Lang commented "did the Village borrow monies from the Water Fund to pay off bills this year?", and Mayor DeVinko responded "no."

ANNOUNCEMENTS – DISCUSSION:

INTERNSHIP PROGRAM – DEPARTMENT OF PUBLIC WORKS – RYAN FELTER:

Washingtonville Central School District student Ryan Felter will be part of an unpaid Internship Program between the School District and the Village of Washingtonville at the Department of Public Works on Tuesdays and Thursdays, four (4) hours per day. Mr. Felter worked with the Village as a summer Laborer and was a great help to the D.P.W.

UPDATE REGARDING VILLAGE WELL LEVELS:

The Village wells have been holding steady at 27 feet 6 inches since the last Village Board meeting.

IMPLEMENTATION OF VOLUNTARY WATER RESTRICTIONS:

The Village of Washingtonville has implemented voluntary water restrictions. If mandatory restrictions need to be implemented the Village will notify residents.

VILLAGE HALL - DEPARTMENT OF PUBLIC WORKS - TELEPHONE SYSTEM:

The Village Hall and Department of Public Works (D.P.W.) telephones are unrepairable. The system is extremely old and parts are not available for ordering. Trustee Coleman will conduct research regarding new telephone systems for each Department.

VETERANS BANNERS - WINTER SEASON:

Mayor DeVinko announced the D.P.W. will be removing the Village Veterans Banners due to the Winter season.

LIGHTING AT PICKLEBALL COURTS:

The Village has adjusted lighting at the Pickleball Courts to turn off at 9:00 p.m. The nets will be removed for the Winter season to protect them from adverse weather conditions. Acrylic will be applied to the remaining unfinished courts in the Spring.

(A)NEW YORK STATE CONFERENCE OF MAYORS (N.Y.C.O.M.) 2025 LEGISLATIVE SESSION PRIORITIES:

The New York State Conference of Mayors (N.Y.C.O.M.) has provided their 2025 Legislative Session Priorities which will be posted on the Village Website.

UPDATE REGARDING E.J. MCLAUGHLIN SQUARE – PAVING PROJECT:

The paving project at E.J. McLaughlin Square is complete, and the area is in the process of being decorated for the holidays.

UPDATE – WHOVILLE AND CHRISTMAS PARADE:

The Whoville Holiday event will be held on Saturday, December 7 from 12:00 p.m. to 5:00 p.m., and the Christmas Parade will begin at 6:00 p.m. There will be entertainment and food trucks in the downtown area and the local Village businesses will be open.

PRESBYTERIAN CHURCH FUNDRAISER:

Audience member Holly Joy is sponsoring a Fundraiser for the First Presbyterian Church on Saturday, December 7 from 9:00 a.m. – 11:00 a.m. There will be three (3) Vendors in attendance, and the Church parking lot closes at noon. Ms. Joy will provide the Village Board with an event flyer.

UPDATE - WATER AND SEWER BILLING AND METER EXCHANGES:

Trustee Walski reported there are ten (10) Ion water users that have set up alerts on their account which will notify the resident or business owner if they have water leaks. Currently, the Department of Public Works (D.P.W.) is installing six (6) new meters per week.

NO PARKING SIGNAGE - LARK STREET:

Mayor DeVinko reported the Village Police Chief is researching the possibility of installation of no parking signage on Lark Street.

DOG PARK FENCING DEBRIS:

Debris on the Dog Park fencing located at L. Vernon Allen Park has been removed and the area was cleaned.

UPDATE - HYDRANT REPAIR WORK:

The Mayor announced one hydrant has been repaired and the replacement of hydrants at two (2) other locations will be necessary. The Village is waiting for 811 to mark the replacement area.

UPDATE - WATER SPICKETS – WEATHERVANE CONDOMINIUMS:

The Village D.P.W. are replacing water meters at Weathervane Condominiums, and the D.P.W. Superintendent will review the piping and spigot area and check in with the Homeowners Association.

UPDATE REGARDING WASTEWATER TREATMENT PLANT OPERATIONS BUILDING ROOF PROJECT:

The Mayor indicated this topic was previously discussed at the beginning of this Village Board Meeting.

RESOLUTIONS:**RESOLUTION – 24 – 0195 – APPROVAL OF SIGN APPLICATION – DUNKIN DONUTS:**

Deputy Mayor Jacaruso made a motion, seconded by Trustee Coleman and adopted to approve the Architectural Review Board Washingtonville Donuts LLC dba Dunkin Donuts Sign Application; said Resolution passed by a unanimous vote of the Village Board. 5 Ayes, 0 Nays, 0 Absent, 0 Abstentions.

RESOLUTION – 24 – 0196 – APPROVAL OF NEW YORK STATE RESOLUTION – SUPPORT OF AID INCREASE TO LOCAL GOVERNMENTS:

Trustee Walski made a motion, seconded by Trustee Presser and adopted to approve a Resolution in Support of continued and increased New York State Aid for Local Governments; said Resolution passed by a unanimous vote of the Village Board. 5 Ayes, 0 Nays, 0 Absent, 0 Abstentions. 5 Ayes, 0 Nays, 0 Absent, 0 Abstentions.

RESOLUTION – 24 – 0197 – SCHEDULE PUBLIC HEARING – MORATORIUM – SIX (6) MONTH EXTENSION:

Deputy Mayor Jacaruso made a motion, seconded by Trustee Walski and adopted to reschedule a Public Hearing to be held on Monday, December 2, 2024 at 7:00 p.m. or as soon thereafter as can be heard to consider adoption of a Local Law establishing a Moratorium Prohibiting the Review and Approval of Certain Land Development Applications in the Village of Washingtonville for Six (6) Months from the Expiration of the current Moratorium; said Resolution passed by a unanimous vote of the Village Board. 5 Ayes, 0 Nays, 0 Absent, 0 Abstentions.

RESOLUTION – 24 – 0198 – VILLAGE IMPLEMENTATION OF VOLUNTARY WATER RESTRICTIONS:

Trustee Presser made a motion, seconded by Trustee Coleman and adopted due to the severe lack of rainfall in our area the Village of Washingtonville is implementing voluntary water restrictions and are requesting residents to reduce and conserve water usage inside and outside until further notice. Commercial water hauling is suspended; said Resolution passed by a unanimous vote of the Village Board. 5 Ayes, 0 Nays, 0 Absent, 0 Abstentions.

RESOLUTION – 24 – 0199 – APPROVAL OF SIGN APPLICATION - PRINTING EXPRESS INC.:

Deputy Mayor Jacaruso made a motion, seconded by Trustee Presser and adopted to approve the Architectural Review Board Printing Express Inc. Sign Application; said Resolution passed by a unanimous vote of the Village Board. 5 Ayes, 0 Nays, 0 Absent, 0 Abstentions.

RESOLUTION – 24 – 0200 – AUTHORIZATION - CHANGE ORDER - ABC ROOFING COMPANY - WASTEWATER TREATMENT PLANT (WWTP) OPERATIONS BUILDING ROOF PROJECT:

Mayor DeVinko announced the Resolution regarding authorization of a change order to ABC Roofing Company regarding the Wastewater Treatment Plant (WWTP) Operations Building Roof Project has been tabled.

RESOLUTION – 24 – 0201 – AUTHORIZATION – SETTLEMENT AGREEMENT WITH FORMER VILLAGE EMPLOYEE:

Deputy Mayor Jacaruso made a motion, seconded by Trustee Walski and adopted to approve the Resolution Authorizing Mayor DeVinko to execute the Settlement with a former Village Employee; said Resolution passed by a unanimous vote of the Village Board. 4 Ayes, 1 Nays, 0 Absent, 0 Abstentions.

RESOLUTION – 24 — 0202 TO AUTHORIZE BUDGET TRANSFERS AND AMENDMENTS AS NECESSARY TO AFFECT NECESSARY TRANSFER OF FUNDS AND TO PAY WARRANTS:

Trustee Presser made a motion, seconded by Trustee Coleman and adopted to authorize Budget Transfers and Amendments as necessary to affect necessary Transfer of Funds and to pay Warrants; said Resolution passed by a unanimous vote of the Village Board. 5 Ayes, 0 Nays, 0 Absent, 0 Abstentions.

Recreation Fund - \$34,000; General Fund - \$190,000.75; Water Fund \$10,691.39; Sewer Fund \$21,692.76.

PUBLIC COMMENT:

Paul Lang, 10 Patriot Lane asked, "On the last Resolution could you tell us what that money paid for the Budget Transfers was used for?"

The Mayor stated "this is something new that the New York State Auditors suggested the Village Board implement."

Paul Lang indicated "the Greek Brothers Grill grand opening was a success," and Deputy Mayor Jacaruso commented "I did not know there was an opening. I went over later that day and found out then but the Village received no notification of a grand opening."

Audience member Holly Joy stated, "with regard to the Church Fundraiser we reached out to Amada's and Guilty Pleasures and any local businesses if they would like to promote their business and set up a table for a small fee please contact me."

Michael Graziano from 3 Lark Street indicated "I am aware the Village does not have excess money but am suggesting the Village purchase an electronic sign since it is a good communication tool."

Sean Hegarty of 4 Belvoir Drive requested an update regarding the Village Skateboard Park, and Vincent Lang questioned if the Police Department Contract was settled.

Trustee Walski responded "matters at the Village Skateboard Park are being discussed", and Trustee Presser explained "the Police Contract is being reviewed by the Village and P.B.A. Union Attorneys."

Mr. Lang further requested an update regarding irrigation meters?

Trustee Walski reported "the topic is temporarily on hold until the Village Zoning matters have been resolved."

Vinny Lang questioned "were the benches along Ahern Boulevard purchased by the public?"

Mr. Lang further questioned "how much did the concrete pads and bench cost for the area along Ahern Boulevard by the wildlife pond, and what Fund was utilized for this expenditure".

PUBLIC COMMENT – (CONTINUED):

Deputy Mayor Jacaruso stated “one resident may have put the request in but its on behalf of multiple residents.”

The Mayor responded “the money came from the Beautification Fund, and I will obtain the cost for you.”

Mr. Hegarty requested the Village D.P.W. clean out the rocks that are clogging the flow of water at L. Vernon Allen Park.

RESOLUTION 24 – 203 - EXECUTIVE SESSION:

Deputy Mayor Jacaruso made a motion, seconded by Trustee Presser and adopted to enter into Executive Session to discuss personnel matters; said Resolution passed by a unanimous vote of the Village Board. 5 Ayes, 0 Nays, 0 Absent, 0 Abstentions.

RESOLUTION 24 – 0204 – RESUMPTION OF MEETING:

Trustee Coleman made a motion, seconded by Trustee Walski and adopted to resume the Village Board Work Session meeting; said Resolution passed by a unanimous vote of the Village Board. 5 Ayes, 0 Nays, 0 Absent, 0 Abstentions.

RESOLUTION 24 - 0205 — ADJOURNMENT:

Deputy Mayor Jacaruso made a motion, seconded by Trustee Walski and adopted to adjourn the November 18, 2024 Village Board Work Session Meeting; said Resolution passed by a unanimous vote of the Village Board. 5 Ayes, 0 Nays, 0 Absent, 0 Abstentions.

RESPECTFULLY SUBMITTED,

CHRISTINE SHENKMAN

VILLAGE CLERK